

Getting started with P6 through hands-on, basic training.

Participants will gain a thorough background in the concepts of planning and scheduling while learning P6. This three-day course leads you through nine hands-on workshops that create and track an entire project to completion, using the three basic elements of project management: schedule, resources, and costs. Scheduling techniques will be covered.

COURSE DESCRIPTION

Getting started with P6 through hands-on, basic training. Participants will gain a thorough background in the concepts of planning and scheduling while learning P6. This three-day course leads you through nine hands-on workshops that create and track an entire project to completion, using the three basic elements of project management: schedule, resources, and costs. Scheduling techniques will be covered.

Learning Outcomes:

- Create a project with activities and resources
- Calculate a schedule

Prerequisite: A working knowledge of Windows™

BENEFITS OF PRIMAVERA TO ORGANISATIONS

- It reduces the risk of project slippage.
- It reduces the risk of project cost overrun.
- It helps organizations easily plan and manage project activities
- It allows organizations to optimize the project plan, costs and resource utilization.
- It gives a clear visibility of what is going on in the project.
- Allows organizations gain an easy forecast of costs and schedule.
- It provides the project schedule and cost variance information.
- Organizations can easily track project period performance and view past period performances.
- It enables organizations to standardize method of planning their projects, generate reports, for better collaboration and communication.

BENEFITS OF PRIMAVERA TO INDIVIDUALS

Increases your job opportunities- Due to worldwide use of Primavera P6 software and demand of its expert users, there is huge number of vacancies available for those who knows the use of Primavera P6 software.

Serves as a differentiating factor in most industries.

Better visibility – everything is included in the program so you can easily see what’s going on with a project at any time.

Improved forecasting – having up-to-date information means that you are able to clearly see where there is likely to be overbooked or underutilized resources and you can plan accordingly

Instant access – keeping track of progress with time and resources and getting information whenever you need it.

Quicker access – using only one system which gives you all the information you need means you save time by not having to refer to lots of different tools

Better monitoring – it makes monitoring projects and costs simple by allowing you to track and report on progress instantly

Easier project planning – becoming a proficient Primavera P6 user makes it easier to plan projects, especially large scale or complex ones.

ADDITIONAL INFORMATION

Classes: Weekends, Weekdays, Classes

Location: Lagos & Port Harcourt

Duration: 3 Days

COURSE OUTLINE

Day One:

- Introduction
- Navigating
- Menus and Terminology
- Building Projects
- Activities

Day Two:

- Duration Types
- Resources and Roles
- Updating a Project
- Formatting Schedule Data

Day Three:

- Percent Complete Types and Weighted Steps
- Printing Layouts
- Reports
- Tips and Tricks
- Additional Lessons (some are covered if time permits)
- Converting Projects
- Additional Menu Commands in Primavera
- Transferring Data between Primavera and Microsoft Excel

Workshops

- Identify Activity Types