Cross-Functional Teams

Working in teams is not new, but working effectively and in a timely fashion can be a challenge for even the finest tuned teams. This course will make the exchange of information much easier. You will learn how to lay the groundwork, the best way to build and shape a team, how to get the work accomplished and ways to evaluate performance. Why not make the job of cross-functional teams more enjoyable. Take this program and learn the necessary skills to thrive and succeed in a team environment.

Audience: Individuals who need to work with cross-functional teams or who need to determine if cross-functional teams are a good organizational fit.

Prerequisites: None.

Number of Days: 1 day

1.   **Laying the Groundwork**
       What are cross-functional teams?
       Determining necessary resources
       Writing a project plan
2.   **Building and Shaping the Team**
       Team expectations and standards
       The influence of norms
       Team roles
       Team characteristics
       Tracking team traits
       Accelerating team building
3.   **Doing the work**
       Team communications
       Conducting meetings efficiently
       Team accountability chart
       Check progress
       Maintain momentum
       Case studies
4.   **Troubleshooting**
       Troubleshooting
       Handling conflict
       Communication issues
5.   **Evaluating the Performance**
       Measuring the project's success
       Team assessment
       Assessing individual effectiveness