



AQUILA
BUSINESS
SCHOOL

Build the
**RIGHT
BUSINESS
SKILLS**

with international recognition



CHARTERED INSTITUTE OF
MANAGEMENT & LEADERSHIP, USA

AQUILA BUSINESS SCHOOL

www.abs.dexlearn.com

Aquila Business School is an initiative of Dexnova Consulting Limited, Nigeria in collaboration with Chartered Institute of Management and Leadership, USA. The objective of the business school is to provide recognized and affordable Diploma and Advanced Diploma programs in Management courses in order to advance academic and career prospects of the participating students and build a pathway to becoming a professional member of Chartered Institute of Management and Leadership, USA.



PROGRAMS

Our learning programs are delivered via interactive online sessions that will enable participants to learn at their own pace, anywhere, while being guided by experienced professionals. Upon successful completion of the courses, your verifiable certificate will be issued by the **Chartered Institute of Management and Leadership, USA.**

3 Months Duration

100%
ONLINE

01 Human Resources
Management



02 Management & Administration



03 Entrepreneurship & Business
Management



04 Procurement and Supply
Chain Management



CERTIFYING BODY

01 Human Resource Management

This program equips HR managers, executives, and business owners with advanced HR practices to develop and motivate their workforce. Participants will learn the strategic complexities of HR management, including its integration into financial planning and the recruitment of executive-level staff. The course aims to help participants understand the strategic function of HR management, retain top talent, and strategically leverage the value employees bring to their organization. The program is suitable for HR personnel, administrative personnel, payroll managers, training managers, recruitment managers, supervisors, entrepreneurs, public relation managers, and general managers. Modules cover talent management, teamwork and team building, workplace diversity, managing workplace anxiety, health and wellness at work, and conducting annual employee reviews.



CERTIFYING BODY

DIPLOMA OUTLINE



Introduction to Human Resource Management

Hiring Strategies

Employee Recruitment

Employee Onboarding

Employee Motivation

Performance Management

Emotional Intelligence

ADVANCED DIPLOMA OUTLINE



Talent Management

Teamwork and Team Building

Workplace Diversity

Managing Workplace Anxiety

Health and Wellness at Work

Conducting Annual Employee Reviews

02 Management and Administration

This program is designed for business managers, managing directors, accountants, auditors, entrepreneurs, and administrative personnel, among others. The course covers key topics such as change management, creative problem solving, developing corporate behavior, executive and personal assistants, organizational skills, and project management. Gain the knowledge and expertise needed to respond effectively and appropriately to crises and take your professional career to the next level.



CERTIFYING BODY

DIPLOMA OUTLINE



Administrative Office Procedures

Administrative Support

Assertiveness and Self-Confidence

Basic Bookkeeping

Body Language Basics

Meeting Management

Facilitation Skills

ADVANCED DIPLOMA OUTLINE



Change Management

Creative Problem Solving

Developing Corporate Behavior

Executive and Personal Assistants

Organizational Skills

Project management

03 Entrepreneurship and Business Management

This Entrepreneurship and Business Management course, designed by industry experts, teaches essential business skills to aspiring and start-up entrepreneurs. The course covers a wide range of topics, including bookkeeping, budgeting, financial reports, ethics, corporate behavior, human resource management, and project management. The course aims to empower learners to create business proposals and processes that stimulate local economies and tackle poverty and unemployment issues globally. Its objective is to develop entrepreneurial skills while providing comprehensive knowledge of business management functions. The six modules cover human resource management, ethics, corporate behavior, bookkeeping, budgeting, financial reports, and project management, making it suitable for entrepreneurs, managers, accountants, project managers, graduates, and investors.



CERTIFYING BODY

DIPLOMA OUTLINE



Business Acumen

Entrepreneurship

Prospecting and Lead Generation

Proposal writing

Marketing Basics

Customer Service

Negotiation Skills

ADVANCED DIPLOMA OUTLINE



Human Resources Management

Business Ethics

Developing Corporate Behaviour

Basic Book Keeping

Budgets and Financial Reports

Project Management

04 Procurement and Supply Chain Management

This program equips first-line managers with the knowledge and skills needed for purchase and supply chain management. Learners will gain fundamental knowledge of principles, procedures, tools, and techniques used in the field. The program examines current practices, providing up-to-date knowledge and skills to operate successfully in various businesses. The objective is to solve well-defined problems and equip managers with the updated knowledge and skills required to deliver their managerial roles within the supply chain. The target audience includes warehouse managers, fleet managers, procurement managers, inventory managers, logistics personnel, accountants, and general managers. The course outline includes contract management, negotiation skills, supply chain management, basic bookkeeping, conflict resolution, project management, and risk assessment and management.



CERTIFYING BODY



Contract Management

Negotiation Skills

Supply Chain Management

Basic Book Keeping

Conflict Resolution

Project Management

Risk Assessment and Management



BECOME A PROFESSIONAL MEMBER

Completing any of our learning programs is part of the mandatory requirements to become a member of the Chartered Institute of Management and Leadership, USA.

ASSOCIATE MEMBER

ACIML

FULL MEMBER

MCIML

FELLOW

FCIML





Diploma in Entrepreneurship and Business Management

Advanced Diploma in Entrepreneurship and Business Management

Diploma in Human Resources Management

Advanced Diploma in Human Resources Management

Diploma in Management and Administration

Advanced Diploma in Management and Administration

Diploma in Procurement and Supply Chain Management

Registration Fee N20,000 (\$40)

PROGRAM TYPE	CIML CERTIFICATE (OPTIONAL)	CIML MEMBERSHIP OPTION 1	CIML MEMBERSHIP OPTION 2	CIML MEMBERSHIP OPTION 3
Diploma Course N80,000 (\$160)	CIML Diploma Certificate N65,000 (\$130)	CIML Associate Membership N65,000 (\$130)	CIML Full Membership N80,000 (\$160)	CIML Fellow N100,000 (\$200)
Advanced Diploma Course N100,000 (\$200)	CIML Advanced Diploma Certificate N75,000 (\$150)	CIML Associate Membership N65,000 (\$130)	CIML Full Membership N80,000 (\$160)	CIML Fellow N100,000 (\$200)



START YOUR
JOURNEY **TODAY**

**REGISTRATION
IN PROGRESS**

REGISTER NOW
WWW.ABS.DEXLEARN.COM

abs@dexnovalearning.com
+234-809-064-5272
+234-909-533-7324

